



# JOIN THE TEAM!

## *Fleet & Family Readiness Programs*

### *Supporting our military. Work that matters!*



## **HOSTESS/CASHIER – FLEXIBLE**

**Announcement Number:** 24-12376998

**Primary Location:** Naval Base Kitsap - Bremerton

**Pay Range:** \$16.55 - \$18.74 per hour

**Open:** 04/04/2024 – 06/30/2024

### **WHAT YOU GET:**

- Competitive Wages & Benefits
- Benefits begin DAY ONE (Regular Full-Time and Part-Time)
- Retirement Savings – 401K plan will match up to 3% of your salary
- Access to base recreation centers, gyms, movie theaters, Navy Exchange, and discount travel through AmericanForcesTravel.com
- Global Career Opportunities – Fleet & Family Readiness Programs is a worldwide enterprise with opportunities to Navy Bases around the world
- Make a positive impact on the Military Community

### **WHAT TO EXPECT:**

- Performs hostess/cashiering tasks
- Greets guests, escorts them to table and alerting server that table has been seated
- Coordinate activities involved in setting up for parties/catered events
- Responsibilities include making table reservations for patrons as appropriate, preparation of menu boards, secure supplies, etc. for operation of facility
- Perform some housekeeping duties, including washing dishes, sweeping floors, wiping down tables and taking out trash
- Performs other duties as assigned

### **WHAT YOU NEED TO KNOW:**

- Must have working knowledge of cash register operation and sales
- Must be neat in appearance
- Candidate must be able to work with the public
- Employee must complete operational duties with accuracy and efficiency to ensure smooth operation of the business and patron satisfaction
- Work is primarily standing, however some walking, carrying and light lifting (15-15 lbs.) is occasionally required in support of special events and functions

### **CONDITIONS OF EMPLOYMENT:**

- Must meet Federal Employment suitability requirements and successful completion of background investigation.
- Must have valid driver's license
- Must be C.A.R.E (Controlling Alcohol Risks Effectively) trained, hold an Emergency First Responder (EFR) OR CPR First Aid and AED certifications within the first 90 days of employment
- Must be able to work a schedule that meets the needs of the program
- Successful completion of National Agency (NACI) background check required
- Incumbent required attendance of sanitation training course to obtain valid health card
- Availability for varying shifts to include some nights, weekends, and holiday may be required

### **OTHER INFORMATION:**

- Participation in the Direct Deposit/Electronic Fund Transfer within 30 days of employment is required
- We utilize E-Verify to confirm selectee's eligibility to work in the United States. The Department of the Navy (DON) is an Equal Employment Opportunity Employer. All qualified candidates will receive consideration without regard to race, color, national origin, religion, sex, age, mental or physical disability, genetic information, reprisal, marital status, political affiliation, sexual orientation, or any other non-merit factor.

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