



JOIN THE CNRNW FFR TEAM!
Fleet & Family Readiness Programs
Supporting our military. Work that matters!



EMBEDDED INTEGRATED PREVENTION COORDINATOR – Fulltime

Announcement Number: 12431362

Primary Location: Naval Base Kitsap

Pay Range: \$81,242 - \$94,781 per year; 40% pay differential while deployed

Open: 06/05/24 – 06/18/24

WHAT YOU GET:

- Competitive Wages & Benefits
- Benefits begin DAY ONE (Regular Full-Time and Part-Time)
- NAF Retirement Savings & 401K plan will match up to 3% of your salary.
- Access to base recreation centers, gyms, movie theaters, Navy Exchange, and discount travel through AmericanForcesTravel.com
- Global Career Opportunities – Fleet & Family Readiness Programs is a worldwide enterprise with opportunities to Navy Bases around the world.
- Make a positive impact on the Military Community

WHAT TO EXPECT:

- Establishes prevention activities at the command and unit level, to include determining goals, objectives, measures of performance, and effectiveness, assessments, and milestones.
- Work with command leadership and Command Resilience Teams (CRTs) to identify existing or potential risk factors that can lead to problematic/destructive behaviors and recommends preventive measures the installation, command, or unit can take to address the potential risk factors.
- May assist the command leadership in participating in prevention-based research.
- Reviews and coordinates relevant primary prevention actions and projects across programs and ensures completion dates are met within established timeframes.
- Develops population-based and/or targeted prevention efforts to support the unique needs of the installation, command, and/or unit level.
- Executes core functions of an optimized prevention system, such as engagement, implementation, evaluation, and integration.
- Serves as a non-clinical trainer/educator and is responsible for collaborating with the DRC and the command leadership in assessing the training need and ensuring the delivery of a wide variety of educational programs and services.
- Facilitates prevention classes that focuses on building resiliency, enhancing adaptation to the unique challenges of military life and reduce unplanned losses.
- Provides FFSC training. The entire portfolio of WFL, CAP, NGS, and SAPR training should be provided based on commands training needs.
- Gives routine presentations to leadership on command prevention efforts and impact.
- Delivers ongoing primary prevention training and education, as needed, to build and sustain prevention capacity and capability.
- Deploys to deliver Departure and Separation and Return & Reunion workshops.
- Supports the homeport FFSC general and crisis response programs, to include emergency preparedness and mass care, when not deployed.
- Assists the DRC and the command in the coordination of special project activities related to the CAP, SAPR and WFL programs, including, but not limited to command directed or FFSC monthly themes and resiliency projects.

- Refers Sailors for counseling and/or other services to the DRC or the homeport FFSC.
- Coordinates with the DRC in planning scheduled workshops, programs, command briefs and general military trainings (GMTs) presented on the ship and at other locations.
- Advises leadership on data-informed actions, prevention methodologies, assessment, and prevention training.
- Operationalizes all applicable policies and synchronizes prevention requirements where possible. Provides consultative advice, and works closely with command prevention and resilience personnel to leverage insights, interpret protective and risk data, and implement and execute primary prevention policies, programs, processes, and practices.
- Coordinates with key stakeholders on issues related to integrated prevention methodologies and practices.
- Identifies efficiencies in the development of and delivery of primary prevention, and ensures that occupational health, social and organizational psychology, public health, and/or other behavioral and social science perspectives are considered in prevention planning.
- Complies with Department of Defense (DoD), Department of the Navy (DON), Service (US Navy, US Marine Corps, as applicable) policies and local directives.
- Collects and consolidates data from diverse sources to write reports, to include correspondence, point papers, briefs, and other presentation mediums.
- Monitors and responds to reports regarding planning and strategies.
- Assists in appropriate program evaluation and measurement techniques.
- Maintains program and administrative reference materials, project files, available policies, procedures, and written instructions from the supervisor
- Submits all data and data collection forms into the Fleet and Family Support Management Information System (FFSMIS) in a timely and accurate manner.
- Conducts thorough review of Standards of Procedures (SOPs) and service delivery to ensure adherence to established policy, confidentiality, and quality assurance.
- Ensures training programs comply with FFSP Certification Standards

WHAT YOU NEED TO KNOW:

- Knowledge of evidenced-based prevention programs.
- Knowledge and experience in effective prevention program activities to prevent destructive/problematic behaviors.
- Knowledge, skills, and/or experience that demonstrate the incumbent's ability to work collaboratively to implement integrated prevention programs.
- Knowledge or experience that demonstrate incumbent's ability to appropriately identify, implement and evaluate prevention methodologies.
- Knowledge of the military language, customs, and culture to include navigating shipboard dynamics.
- Knowledge of the psychological and/or socioeconomic stresses caused by prolonged separations, which affect individuals, families, mission performance, and command readiness.
- Knowledge of FFSP mission, functions, policies, and procedures.
- Skills sufficient to provide technical assistance in prevention-related areas.
- Skill in delivery of education services, with a focus on human/personal growth and development.
- Skill in consulting with management to obtain or exchange information about work objectives, processes, procedures, and policies.
- Skill in networking and collaborating with all military services.
- Skill in the use of Microsoft Office Programs (e.g. Word, Excel, PowerPoint, Outlook).
- Ability to identify needs, trends, and performance measures to evaluate program

- effectiveness and provide recommendations for process improvements.
- Ability to effectively communicate both orally and in writing with all levels of management, staff, and military personnel.
- Ability to compose written reports and material clearly, concisely, and effectively.
- Ability to deliver evidenced-based prevention training/education to a wide variety of audiences.
- Ability to use data management and reporting systems to collect and organize data drawn from databases.
- Ability to maintain accurate statistical framework for program data collection and reports.
- Ability to meet and deal effectively with diversified groups, organizations and individuals and to maintain and establish clear relationships and lines of communication at all levels using tact and diplomacy in all interactions.

CONDITIONS OF EMPLOYMENT:

- A bachelor's degree in social work, sociology, psychology, or related social or behavioral science OR a combination of education and experience that demonstrates possession of knowledge and skill equivalent to bachelor's degree.
- Must meet Federal Employment suitability requirements and successful completion of background investigation. Background Investigations are conducted using fingerprint identification and completion of background inquiry forms.
- Must be able to obtain and maintain a Secret Security Clearance.
- Must successfully pass the E-Verify employment verification check. Any discrepancies must be resolved as a condition of employment.
- Must have or be able to obtain and maintain a current state driver's license.
- Due to the unique nature of the position, selectees will be required to complete a physical examination upon entry to duty, and annually thereafter, and be determined to be always physical fit for shipboard duty.
- Due to worldwide travel, vaccinations may be required as a condition of employment per DoD requirements.
- The incumbent will be required to deploy at sea on board US Navy ships. Deployment lengths will vary from a few days to over 10 months at a time.

OTHER INFORMATION:

- Participation in the Direct Deposit/Electronic Fund Transfer within 30 days of employment is required.
- We utilize E-Verify to confirm selectee's eligibility to work in the United States. The Department of the Navy (DON) is an Equal Employment Opportunity Employer. All qualified candidates will receive consideration without regard to race, color, national origin, religion, sex, age, mental or physical disability, genetic information, reprisal, marital status, political affiliation, sexual orientation, or any other non-merit factor.

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