

# Apply Using Workspace

Grants.gov Workspace enables you and your colleagues to fill out webforms and apply together. Create a workspace for an open funding opportunity to begin.

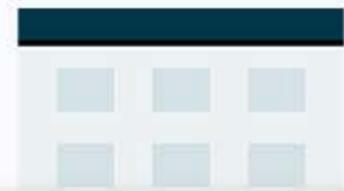
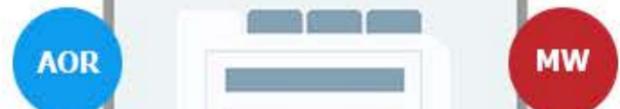
[Apply for a Grant Using Workspace »](#)



AOR MW

Intro to Applying for Federal Gra...  

INTRO to APPLYING ON GRANTS.GOV 



# REGISTER



## Registering with Grants.gov

One account to manage all your profiles, applications, and subscriptions.

### Applicants

1. Complete the **required form fields**.
2. **Confirm** your email address.
3. **Add** an organization applicant profile or individual an individual applicant profile after registering.

Learn more on the [Applicant Registration page](#).

### Grantors

1. Complete the **required form fields**.
2. **Confirm** your email address.
3. Ask your **agency point of contact** to associate your email address with the agency.

Learn more on the [Grantor Registration page](#).

[Get Registered Now »](#)

# REGISTER



Please enter your information below to create an Account.

- Required fields are denoted with an asterisk (\*).
- The following special characters are allowed: question marks, periods, dashes, underscores, and @ symbol (Password is not subject to these restrictions).
- Your password must contain at least eight characters including: at least one uppercase letter (A-Z); at least one lowercase letter (a-z); at least one number (0-9); and at least one special character (e.g. ! @ # \$ % ^ & \*).

### Contact Information:

\*First Name:

Middle Initial:

\*Last Name:

\*Email Address:

\*Phone Number:

### Account Details:

\*Username:

\*Password:  (Case Sensitive)

\*Confirm Password:  (Case Sensitive)

\*Secret Question:

\*Secret Answer:

### Communications:

Subscribe:

GRANTS.GOV ALERTS  
Yes, I want to receive email messages containing time-sensitive information about Grants.gov changes that potentially impact users.

GRANTS.GOV NEWSLETTER  
Yes, I want to receive occasional emails highlighting system enhancements, training resources, and other topics relevant to the federal grant community.

## REGISTER



### Confirm Email:

Please confirm your information below. Click Edit if you need to make any changes. Otherwise, please click to Send email with temporary code to confirm your email address. The email will be sent to jun.hiratsuka.jp@us.af.mil.

**Send Temporary Code »**

Edit

### Contact Information:

\*First Name: Jun  
Middle Initial:  
\*Last Name: Hiratsuka  
\*Email Address:   
\*Phone Number:

### Account Details:

\*Username:   
\*Secret Question:   
\*Secret Answer:

### Communications:

- Subscribe:
- GRANTS.GOV ALERTS  
Yes, I want to receive email messages containing time-sensitive information about Grants.gov changes that potentially impact users.
  - GRANTS.GOV NEWSLETTER  
Yes, I want to receive occasional emails highlighting system enhancements, training resources, and other topics relevant to the federal grant community.

### Warning Notice

- This warning banner provides privacy and security notices consistent with applicable federal laws, directives, and other federal guidance for accessing this Government system, which includes (1) this computer network, (2) all computers connected to this network, and (3) all devices and storage media attached to this network or to a computer on this network.
- This system is provided for Government-authorized use only.
- Unauthorized or improper use of this system is prohibited and may result in disciplinary action and/or civil and criminal penalties.
- Personal use of social media and networking sites on this system is limited as to not interfere with official work duties and is subject to monitoring.

## HIRATSUKA, JUN JP DOD AFMC AFOSR/AOARD

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**From:** DoNotReply@grants.gov  
**Sent:** Friday, March 30, 2018 2:21 PM  
**To:** HIRATSUKA, JUN JP DOD AFMC AFOSR/AOARD  
**Subject:** [Non-DoD Source] Grants.gov Registration Temporary Code

You requested a Temporary Code to confirm your email on Grants.gov. Please enter the following Code and click Continue:

Your Temporary Code is 704696

If needed, login to Grants.gov at <https://apply07.grants.gov/XXXXXXXXXXXXXXXXXXXXXXXXXXXX> using the Username and Password you provided in the registration process. You will then be able to confirm your email address and complete your registration. If you do not complete this registration within 96 hours you will need to start over and reenter your Account information.

If you did not request a Temporary Code, please call the Grants.gov Contact Center to report a security incident.

Thank you.  
Grants.gov

If you have questions please contact the Grants.gov Contact Center:  
[support@grants.gov](mailto:support@grants.gov)  
1-800-518-4726  
24 hours a day, 7 days a week. Closed on federal holidays.

PLEASE NOTE: This email is for notification purposes only. Please do not reply to this email for any purpose.

## REGISTER



### Confirm Email:

Please enter temporary code below to confirm your email address. This code was sent to jun.hiratsuka.jp@us.af.mil. To change your email address click Edit link below.

\*Temporary Code:

### Contact Information:

\*First Name: Jun  
Middle Initial:  
\*Last Name: Hiratsuka  
\*Email Address:   
\*Phone Number:

### Account Details:

\*Username:   
\*Secret Question:   
\*Secret Answer:

### Communications:

Subscribe:  GRANTS.GOV ALERTS  
Yes, I want to receive email messages containing time-sensitive information about Grants.gov changes that potentially impact users.

GRANTS.GOV NEWSLETTER  
Yes, I want to receive occasional emails highlighting system enhancements, training resources, and other topics relevant to the federal grant community.

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- This system is provided for Government-authorized use only.

# REGISTER

Congratulations! Your Grants.gov Account was successfully created.

If needed, you can add Applicant Profile(s) to your Account now. However, if you do not need a Profile or prefer to add your Profile(s) later, you can Continue to your Grants.gov logged in features.

How would you like to proceed?

- Continue - Skip adding a profile at this time
- Add Organization Applicant Profile - Affiliates you with an Organization and with additional access allows you to apply for Opportunities on behalf of the Organization**
- Add Individual Applicant Profile- Allows you to apply for Opportunities on your own behalf

Please complete to Add an Organization Profile and click Save:

**DUNS: Please enter a valid 9 or 13 digit DUNS.**

\*DUNS:

\*Profile Name:

\*Job Title:

**HIRATSUKA, JUN JP DOD AFMC AFOSR/AOARD**

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**From:** DoNotReply@grants.gov  
**Sent:** Friday, March 30, 2018 2:26 PM  
**To:** **E-Biz POC E-mail address;AOR E-mail address**  
**Cc:** HIRATSUKA, JUN JP DOD AFMC AFOSR/AOARD  
**Subject:** [Non-DoD Source] New Applicant Jun Hiratsuka may need roles - Action may be Required

Attention E-Business Point of Contact,

The following individual added himself/herself to your Organization in Grants.gov. If this person is authorized to submit grant applications to federal agencies via Grants.gov on behalf of your organization, please assign them the Authorized Applicant (AOR) role.

Name: Jun Hiratsuka  
Username: XXXXXXXXXXXXX  
Job Title: Dr  
Email: XXXXXXXXXXXXXXX  
Phone: 315-227-XXXXX  
DUNS: 7144217030000

**To assign role(s), login to Grants.gov and select Manage Applicants. In addition to the AOR role, you can also assign the Manage Workspace role and add to Workspace(s) as a participant or owner.**

EBiz POC Login: <https://applyXX>  
AOR Login: [https://apply07.XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX](https://apply07.XXX)

Please Note: If you determine this individual should not be given any access, do not assign any roles. If needed, you can also delete this user from your organization.

If you have questions regarding Grants.gov roles, information is available at [https://www.grants.gov.XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX](https://www.grants.gov.XXX)

Thank you.  
Grants.gov  
If you have questions please contact the Grants.gov Contact Center:  
support@grants.gov  
1-800-518-4726  
24 hours a day, 7 days a week. Closed on federal holidays.

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