



CKSP FAQ



How do we access the virtual Key Support Liaison Initial Training?

- There is a link on the AFPC CKSP page or you can scan the QR code directly.
- Create an account if you do not already have one.
- Once logged in, click on Course Catalog.
- Search : Department of the Air Force Key Support Liaison Initial Training.



What do I do if the training does not load or if I have an issue with or within the Millifelearning site?

If there are issues within the mil learning site, go back to the Course Catalog page and at the top click on Support - scroll down to bottom of the page - click on contact us and then technical support- submit issue.

Can we change the appointment letter to include multiple KSL/KSM?

You can change the appointment letter to include multiple KSL/KSM; however, when a KSL/KSM PCSs or resigns, a new appointment letter will need to be created to reflect the change in order to keep the appointment letter valid.

Do KSL/KSM who have previously taken the training need to take it again since it is an updated training?

We would like to encourage the KSL/KSM to complete the updated training and provide feedback; however, it is not a requirement.

Where is the Refresher Training?

Immersion training has replaced the Refresher Training.

Can the Immersion training be offered virtually?

Centers can provide the immersion training via zoom or other virtual formats for GSU's or for those who are unable to come into the center for in-seat training.

If an AD member is appointed as a KSL are they required to complete the KSL trainings?

Yes, AD members must complete all required training to become a KSL.

Since AD members receive the suicide awareness training in their unit are they required to complete the Family Suicide Awareness training to be a KSL?

Yes, AD members must complete the family suicide awareness training before becoming a KSL. The Unit suicide awareness training can be used to fulfill the annual requirement thereafter.

Can someone without an ID card (family member, fiancé) be a KSL?

Yes, the CC can appointment anyone they feel will best represent their unit. Ensure the CC is aware the KSL is information and referral support and should be knowledgeable with military life, the installation and installation helping agencies. If someone does not have installation access they may not be equipped with the knowledge/experience needed to assist Military Families.

Please note it would be the CC/1Sgts responsibility to arrange base access for anyone appointed without access.