DD882 REPORT OF INVENTIONS:

This form documents the development of any intellectual property during the effort. The instructions below help in filling out the required portions of the form. There are also instructions page included in the form.

Get the form at: http://www.dtic.mil/whs/directives/forms/eforms/dd0882.pdf <http://www.dtic.mil/whs/directives/forms/eforms/dd0882.pdf>

Block 1a/b: Enter name and address of institution

Block 1c/d: Enter grant number (FA2386 or FAXXXX-…) and award date (see block 2 of your grant)

Block 3: Select "Final"

Block 4a/b: Enter the Award dates (see block 2 of your grant)

Block 5: Enter details for any subject inventions (see instructions page on the form)

* If no inventions resulted from AFOSR-funded research, state "NONE" in Block 5a/b

Block 7: Enter name/title/date and sign (typically signed by PI if no inventions to report)

SF425 FEDERAL FINANCIAL REPORT:

This form (attached) documents the receipt and expenditure of US federal funds for your research. The final SF425 should be submitted after all payments have been received by your institution and research expenditures have been completed. This form is typically prepared or signed by an administrator within your department, research office, or business office, who is authorized to report financials on the institution's behalf.

NOTE: If your grant requires submission of the final technical report or other deliverable before final payment, please wait until after the final payment is received before sending the SF425. Also, if you believe any payments have not been completed as scheduled, please contact your Program Officer before submitting the form.

Block 1: Enter "EOARD"

Block 2: Enter grant number (such as FA2386-xx-x-xxxx)

Block 3: Enter institution's name/address (as used in Block 6 of the grant)

Block 6: Select "Final"

Block 7: Select "Cash"

Block 8: Enter the starting date for your grant's period of performance

Block 9: Enter the ending date for your grant's period of performance

Block 10a: Enter total payments received in US dollars (e.g., "$30,000.00")

Block 10b: Enter how much of the received funds were spent

Block 10c: Enter how much of the received funds went unspent (if none, enter $0.00)

Block 10d: Enter all US federal funds received in US dollars (e.g., "$30,000.00")

Block 10e: Enter how much of the received funds were spent

Block 10f: Enter how much of the received funds went unspent (if none, enter $0.00)

Block 10g: Enter the total amount of US federal funds

Block 10h: Enter how much was not spent (if none, enter $0.00.)

Block 11f: Enter the amount that went towards indirect costs (i.e., overhead)

Block 13: Enter name, contact details, date, and signature of authorizing official