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**HQ, USACC & Fort Knox
Fort Knox, KY
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S: Multiple**

USACC OPORD 20-03-014 – Academic Year (AY) 2020-2021 Reserve Component Annual Minuteman (MM) Scholarship Program

(U) Staff/Units Affected: RMID and all Brigades

(U) Suspense:

a. **(U) 30 MAR 20 – 01 SEP 20 PHASE I:** USACC, RMID processes Fall Campaign scholarship nomination requests.

b. **(U) 02 SEP 20 – 01 DEC 20 PHASE II:** USACC, RMID processes Spring Campaign scholarship nomination requests.

(U) References: 10 USC 2107a.

(U) Time Zone Used Throughout the OPORD: ROMEO. (Eastern Daylight Time) (GMT - 4:00)

1. (U) SITUATION. USACC is responsible for Guaranteed Reserve Forces Duty (GRFD) contracts and achieving the HQDA assigned Army ROTC Commission and Accession missions. To accomplish the Reserve Component (RC) missions, USACC incentivizes those individuals who self-select for service in the Army National Guard or Army Reserve. Using scholarships to shape the cohort ensures ROTC programs and the Reserve Component recruit the best young men and women into their programs.

2. (U) MISSION. USACC conducts the 6th Annual Reserve Component Minuteman Scholarship Program to award GRFD scholarships in order to shape each mission set, ensure objectives are met for all three components, and foster cooperation between Brigades, State Adjutants Generals (TAG) (ARNG), Army Reserve Major Subordinate Commands (USAR) (MSC), Civilian Aides to Secretary of the Army (CASA) and Army Reserve Ambassadors (ARA).

3. (U) EXECUTION.

a. **(U) Intent.** To represent the country geographically and allocations are distributed accordingly. Transferring between nomination sources is discouraged. Personnel already in the ROTC program as a participating or enrolled students are

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encouraged to apply for a campus based GRFD scholarship to ensure sufficient MM resources remain for NEW applicants to the ROTC program.

(1) (U) Purpose. The purpose is to contract new Cadets into the ROTC program to produce Army 2LTs and grow the ARNG and USAR commissioning strength.

(2) (U) Key Tasks.

(a) (U) T1- Nomination sources send nomination letters directly to USACC HQ RMID POC (see paragraph 5b).

(b) (U) T2- USACC HQ RMID POCs send nomination letters to ROTC BDEs.

(c) (U) T3- ROTC Programs create scholarship packets

(d) (U) T4- ROTC Programs send completed packets through BDE to RMID

(e) (U) T5- USACC HQ RMID POC process scholarship packets

(3) (U) End State. USACC is poised to offer Minuteman GRFD scholarships to the maximum amount of qualified ARNG and USAR candidates to build a strong ARNG and USAR officer corps and achieve the annual ROTC officer accession missions.

b. (U) Concept of the Operations. The Minuteman program is a two-phase operation and pertains only to the award of GRFD scholarships (dedicated and non-dedicated) which are specifically nominated by TAGs, MSCs, CASAs, and ARAs.

(1) (U) **Phase I – Fall 20 Campaign.** This phase begins upon receipt of the Reserve Component Annual Minuteman Scholarship Program OPORD. Beginning 30 March 20: TAGs, MSCs, CASAs, and ARAs nominate qualified individuals for the Minuteman Scholarship. As a change to the process, and to provide better visibility of the nomination allocations, nominating sources will send their nominations directly to the HQs USACC POCs in paragraph 5b. HQs USACC will inform the ROTC programs of nominations to their respective schools and will process scholarship requests starting on 30 March 20. TAGs, MSCs, CASAs, and ARAs may nominate no more than the assigned number of scholarships, based on the needs of the Army, as determined by HQ USACC mission requirements and funding. To ensure the highest qualified Cadets, nominating sources will develop a competitive process to ensure only the best-qualified individuals receive nominations for scholarships. During this phase, the Recruiting Operations Officer (ROO) at the ROTC program will receive the nomination from USACC HQ RMID RC POC (see paragraph 5b.) and submit the packet through the ROTC BDE to the USACC RMID directorate for processing and conditional awarding to qualified applicants. This phase ends 01 September 20 or until designated scholarships are exhausted. All scholarship offers are subject to available funding.

(2) (U) **Phase II – Competitive Redistribution of Unused Allocations by Component.** This phase begins on 02 September 20 and ends on 01 December 20 or until designated nominations are exhausted. HQs USACC will manage all nominations

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that were unfilled during phase I. Nominating sources may send potential Cadets to HQ RMID between 2 September and 1 December. Upon acceptance of nominations, USACC will develop an order of merit list (OML) and award remaining allocations on a competitive basis O/A 2 December. Part of the OML factors will include state and unit fill rates provided by the National Guard Bureau (NGB) and from the Office of the Chief of Army Reserve (OCAR). There is no limit to the number of nominations considered in a competitive process during this phase but will depend upon the number of unused nominations and the available funding. This phase ends with the release of scholarship awardees offers.

c. (U) Tasks to Subordinate Units/Staff

(1) (U) **USACC, RMID.**

(a) (U) Responsible for executing the annual Minuteman Program, between 30 March 20 – 01 December 20.

(b) (U) Coordinate with the USACC Assistant Chiefs of Staff ARNG/USAR to inform them of the number of scholarships allocated as part of the campaign.

(c) (U) RMID will receive nominations from nomination sources. The USACC HQ RMID RC POC verifies the nomination, and forwards verified nominations to the appropriate ROTC BDE. Upon receipt, the ROTC Program processes the scholarship request IAW current USACC policy. Processes all scholarship offers IAW USACC policy.

(d) (U) USACC will publish biweekly MM nomination reports on the number of available allocations.

(e) (U) Starting 02 September 20, USACC RMID will collect all unused scholarship allocations.

(f) (U) Scholarship awards will be IAW USACC scholarship policies and are subject to available funding.

(2) (U) **USACC, Brigades.**

(a) (U) Receive nomination letters from USACC RMID and transmit the letters to the appropriate ROTC Program.

(b) (U) Collect completed Minuteman scholarship packets from the ROTC Programs and transmit them to USACC RMID.

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d. (U) Coordinating Instructions.

(1) (U) Timeline

(a) (U) 30 March- Minuteman campaign opens for Phase I.

(b) (U) 01 September- Minuteman campaign closes for Phase I. Deadline to submit Minuteman Scholarship packets to USACC RMID TO process the applicant.

(c) (U) 02 September- Minuteman campaign opens for Phase II. USACC RMID will collect all unused scholarship allocations.

(d) (U) 01 December- Minuteman campaign closes for Phase II. Deadline to submit Minuteman Scholarship packets to USACC RMID TO process the applicant.

(e) (U) 02 December- Phase II Minuteman awardees are announced

(2) (U) Scholarship Types.

(a) (U) 4-year scholarship may only be awarded to candidates attending a host program or a public university at resident rates. For list of host programs refer to <https://www.goarmy.com/rotc/find-schools.htm>.

(b) (U) 3-year Advance Designee Scholarship (3AD) is a 4-year scholarship awarded to an incoming college freshman that pays the last 3 years of benefits provided the applicant successfully meets the requirements to contract after the first year. The first year is a probationary year; the 3AD winner receives no financial scholarship benefits during the first year.

(3) (U) Minuteman Requirements. Refer to ANNEX A

(4) (U) ROTC Programs.

(a) (U) Upon receipt of Minuteman nomination letter, the ROTC Battalion creates the scholarship packet in CCIMMs.

(b) (U) All required Minuteman scholarship documents (see ANNEX B) are sent to USACC RMID RC POC for processing.

(c) (U) Complete SMP section under the Military tab in CCIMM. Unit information must match the information in the NGB 594-1 or DA Form 4824.

(5) (U) TAGs, MSC Commanders, CASAs and ARAs

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(a) (U) Refer interested applicants who are not members of the USAR or ARNG to recruiters of that respective component to meet enlistment eligibility requirements.

(b) (U) NGB and OCAR provides missioning information to ACoS (ARNG) and ACoS (USAR), respectively prior to 01 December TO allow RMID to prepare an OML for phase II nominations.

(c) (U) Submit nominations NLT 14 days prior to the end dates of Phase I and Phase II to allow processing time.

(6) (U) Nomination allocations. Each ARNG TAG is authorized eight (8) nominations and each USAR MSC is authorized six (6) nominations. Each CASA and ARA may nominate four (4) applicants as Minuteman Scholarship recipients. The CASA and ARA nominations must be members of the ARNG, USAR, or be eligible to enlist; and meet all scholarship eligibility criteria. CASA and ARA nominations will not count against the TAG or MSC allocations.

(a) (U) Each TAG is authorized eight (8) nominations; two (2) are 4-year scholarships, six (6) are 3-year Advance Designee (3AD) scholarships (reference in 3d(2)(b) of this order).

(b) (U) Each MSC Commander is authorized six (6) nominations; two (2) are 4-year scholarships and four (4) are 3AD scholarships (reference in 3d(2)(b) of this order).

(c) (U) Each CASA is authorized four (4) nominations; one (1) 4-year scholarship and three (3) are 3AD scholarships (reference in 3d(2)(b) of this order).

(d) (U) Each ARA is authorized four (4) nominations; one (1) 4-year scholarship and three (3) are 3AD scholarships (reference in 3d(2)(b) of this order).

(e) (U) All TAG and MSC allocations are component specific.

(f) (U) ARA nominations are reserved nominations. CASAs can nominate for the ARNG and the USAR. ARAs can only nominate for the USAR.

(g) (U) CASAs and ARAs may nominate 4-year candidates to host programs only.

(h) (U) HQ USACC considers the nomination spent upon receipt of a nomination request and generation of the conditional offer letter. Each TAG, MSC, ARA

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and CASA should carefully consider each applicant. If the applicant does not meet the requirements to contract or declines his or her offer, the nominating official cannot reoffer that nomination. Declined nominations from Phase I will be reused in Phase II.

(7) (U) Quality and Diversity.

(a) (U) When selecting individuals to nominate for the scholarships, nominating sources will make every effort to ensure those individuals are representative of the diverse nature of our force.

(b) (U) Individuals nominated for a scholarship will conform to the quality standards expected of all incoming Cadets. All applicants nominated are required to meet the minimum standards as outlined in USACC Regulation 145-1 and USACC Pamphlet 145-4, and will have a minimum SAT of 1000 or ACT of 19. This is to ensure that ARNG and USAR commanders are receiving the best quality applicants who will successfully complete ROTC training and commissioning requirements, graduate with a baccalaureate degree, and commission as a 2nd Lieutenant.

(8) (U) USACC will not conduct an open season for the 2020-2021 Minuteman Scholarship Program; however, USACC will re-offer any available allocations during Phase II of the process, or campus based GRFD (regular and dedicated) scholarships are obtainable at the program level based on available funding.

(9) (U) All scholarship offers are subject to available funding.

(10) (U) **All MM Scholarship Cadets must be a Simultaneous Membership Program (SMP) participant in the ARNG or the USAR.**

(11) (U) Nursing majors are only eligible to receive a USAR minuteman scholarship if they are going to be an SMP Cadet in a Medical Service Unit.

(12) (U) Applicants who accept a scholarship offer from the Minuteman Campaign must apply for Partnership Youth Success (PaYS) through the Cadet portal.

4. (U) SUSTAINMENT. N/A

5. (U) COMMAND AND SIGNAL.

a. (U) Command.

(1) (U) USACC, RMID is the lead for this OPORD. POC information is contained in paragraph 5.b. below.

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(2) (U) Direct general OPORD inquiries and task closure reports to USACC, G33, 502-624-5393/5399, GAL: USARMY Ft Knox USACC Mailbox HQ G3 Ops, usarmy.knox.usacc.mbx.hq-g3-ops@mail.mil. Direct specific inquiries regarding this OPORD to the POCs listed in paragraph 5.b. below.

(3) (U) USACC OPORDs are located at the below web addresses.

(a) (U) Locate FY19 and earlier USACC OPORDs on the USACC Taskings SharePoint site at the following address:
<https://army.deps.mil/army/cmds/USACC-Taskings/default.aspx>.

(b) (U) Locate FY20 and later USACC OPORDs on the USACC OPORD Dashboard at the following address:
https://army.deps.mil/army/cmds/USACC-HQS/G3/SitePages/opord_dashboard.aspx.

b. (U) Signal.

(1) (U) Primary USAR POC: USACC RMID: CPT Gregory Bucci, (502) 624-7695, gregory.r.bucci@mail.mil.

(2) (U) Primary ARNG POC: USACC RMID: Donovan Lea, (502) 624-1739, donovan.h.lea.ctr@mail.mil.

ACKNOWLEDGE:

**EVANS
MG**

OFFICIAL:

///S///

ROBERTS

LTC

DCS, G3

ANNEXES:

ANNEX A - Minuteman Requirements

ANNEX B - Minuteman Checklist (Required Documents)

DISTRIBUTION:

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USACC, 1st Brigade
USACC, 2^d Brigade
USACC, 3^d Brigade
USACC, 4th Brigade
USACC, 5th Brigade
USACC, 6th Brigade
USACC, 7th Brigade
USACC, 8th Brigade