

DATE

MEMORANDUM FOR RECORD

SUBJECT: Request Payment for Annual Training Funds

Coordinating Installation: Fort Gordon

Installation Address: Fort Gordon, GA 30905

Request payment of National Guard/Reserve Components Annual Training (AT) unit fund dividends per military personnel strength report below:

<b>Date</b>	<b>Unit</b>	<b>Training Site</b>	<b>Total Strengths</b>	<b>Total ATUF</b>

I certify that the military personnel strength reports above are actual physical count of personnel conducting annual training and do not include full time support personnel. Funds will be used for the collective benefit of all service members during MWR functions.

Note: Please make check payable to: \_\_\_\_\_

Contact information:

Phone:

E-Mail:

Commanding