Sponsor Coordinator Process

Coordinator Process

- CO Appoints CSC
- CSC Updates PERS-45 as CSC
- CSC Notified on Incoming Sailor
- CSC Assigns Sponsor
- CSC Updates CIMS
- CSC Verifies Training
- CSC Notifies Ombudsman

Sponsor Process

- Sailor Assigned to Command
- Sponsor Requested
- Sponsor Contacts Arriving Sailor/Family ← **Welcome Aboard Letter**
- Sailor/Family Arrive at Destination
- Sponsor Assists Sailor/Family ← **FFSC, Ombudsman, FRG, Housing, Commissary, NEX, PSD**
- Sailor Reports to Command
- Command Indoc