

APPENDIX A

INFORMATION SHEET REGARDING COMPENSATION FOR FEDERAL PERSONNEL WHEN THEY PARTICIPATE IN RESEARCH AS HUMAN SUBJECTS

WRAIR Protocol # _____, Study Title: _____

If you are currently a federal employee (military or civilian) or become a federal employee while you are a research subject in this study, you need to be aware of certain payment restrictions due to U.S. laws. If you are a federal employee or become one during this study, please inform the study team right away.

As a federal employee, you can receive payment for your participation in research supported by the Department of Defense (DOD) only if you are on leave or off-duty. The laws requiring this are in place to ensure that federal employees are not paid twice for the same time period ("double-dipping"). There is one exception to this requirement: all research participants are allowed to receive up to \$50 per blood draw, even if they are on-duty federal employees.

Please indicate below whether or not you are a federal employee, then sign and date this form. A copy of the signed form will be kept with the study records.

For Active Duty service members, the definitions of "on leave" and "off duty" are determined by your supervisor. Please talk with your supervisor about their requirements for your participation as a research subject. Active Duty service members who want to participate as research subjects must have their immediate supervisor and Company Commander (or equivalent) sign the "Statement of Supervisors' Approval," Appendix B.

If you have any questions or concerns about this policy, please do not hesitate to contact the WRAIR Human Subjects Branch (HSPB) by phone at 301-319-9940 or by email at usarmy.detrick.medcom-wrair.mbx.hspb@health.mil.

Check your work designation below:

- ☐ I am a federal employee (*check one*):
 - ☐ Civilian
 - ☐ Active Duty military
- ☐ I am NOT a federal employee, but will inform the staff if that changes during the study.

Participant Signature: _____ Date: _____